



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

April 28, 2009

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

To: Department Heads

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to be "W. T. Fujioka", written over a horizontal line.

COUNTY DAY AT THE FAIR - PLANNING MEETING

The Fifth Annual County Day at the Fair is Sunday, September 13, 2009. Departments are encouraged to participate in the activities, which include a parade, an exposition and a luncheon at the race track for department heads.

The initial planning meeting for the event is Wednesday, June 10, 2009, at 11 a.m. in Room 743 at the Hall of Administration. Please designate someone to represent your department at this meeting and advise Judy Hammond of my office, who is coordinating this activity, so that she may compile a contact list. She may be reached by telephone at (213) 974-1363 or by e-mail at jhammond@ceo.lacounty.gov.

You will have the opportunity to showcase your department at the exposition and in the parade. Discount tickets for employees will again be provided.

We have had tremendous participation by departments and employees since we started this special activity in 2005, and we look forward to having another successful event.

Additionally, this year departments will have the opportunity to promote their programs at the County's regular exhibit in Building 4, and are encouraged to allow their employees to assist in staffing the booth during the four weeks that the fair is open (September 5 to October 4).

Thank you for your efforts and participation.

WTF:GK
JAH:mr

"To Enrich Lives Through Effective And Caring Service"

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